

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 42892, dated May 28, 2019 for the University of Mississippi (UM)

From: Craig P. Orgeron, Ph.D.

Date: June 19, 2019

Subject: Responses to Questions Submitted and Clarifications to Specifications

Contact Name: Chris Nix

Contact Phone Number: 601-432-8041

Contact E-mail Address: Chris.Nix@its.ms.gov

LOC Number 42892 is hereby amended as follows:

1. PROCUREMENT PROJECT SCHEDULE

Release of LOC	Tuesday, May 28, 2019
MANDATORY Vendor Conference	Friday, May 31, 2019 at 11:00 a.m. Central Time
Deadline for Vendors' Written Questions	Tuesday, June 11, 2019 at 3:00 p.m. Central Time
Addendum with Vendors' Questions and Answers	Tuesday, June 18, 2019 <u>Wednesday, June 19, 2019</u>
Proposals Due	Tuesday, June 25, 2019 <u>Wednesday, June 26, 2019</u> at 3:00 p.m. Central Time
Proposal Evaluation	Tuesday, June 25 <u>Wednesday, June 26</u> – Monday, July 8, 2019
Notification of Award	Tuesday, July 9, 2019
Begin Contract Negotiations	Wednesday, July 10, 2019
Installation Begins	Monday, July 22, 2019 <u>Monday, July 29, 2019</u>
Acceptance	30 days after completion

2. Item 6.2.2 is being modified to read:

“In addition to the specifications and requirements found in this LOC, the LOC package includes two documents not directly attached to this LOC. The documents are labeled as **Attachment E (42892 Revised UM Johnson Commons AV Equipment and Cost Details.xlsx)** Attachment E (42892 UM Johnson Commons AV Equipment and Cost

Details.xlsx) and Attachment F, (42892 UM Johnson Commons AV Drawings.pdf) is based on UM requirements.”

3. The separate Attachment E that was released with LOC Number 41942 is being replaced in its entirety. Vendors must use and submit their response using the revised named attachment listed below and is attached to this Memorandum.

Attachment E (42892 Revised UM Johnson Commons AV Equipment and Cost Details.xlsx)

Vendor must include in their proposal a response to the amended requirement listed above. This information should assist you in formulating your response.

Question 1: 55411-CHCHB42S1145B1001

They normally don't use a Keyboard Tray or an Overbridge Insert panel. On the bid project there is a 36" rear rack rail, which does not fit the 42" lectern which is the standard height of the lectern. And if we used the 36" lectern to fit the rear rack rail and keyboard tray, we would not have enough room for a instructor door. Can you provide some guidance on how exactly the lectern should be?

Response: The lectern and lectern accessories have been removed from the LOC. Please refer to clarifications number 2 and 3 above.

Question 2: We will also need the Ole Miss logo for the audience side door. Can the customer provide the artwork?

Laminate	CH - Wild Cherry
Edgeband	CH - Wild Cherry
Metal Finish	B - Black
Lectern Height	42"
Lectern Style/OB Cutouts	S1 - Surround - Standard Worksurface (No cutout)
Rear Rack Rail	1 - Yes
Flip Up Shelf	4 - w/ Flip Up Shelf Right & Left
Base	5B - Balloon Wheels
Audience Side Door Logo	1 - Cust Logo Match Lam
Installed Power Equip.	0 - NONE
Keyboard	0 - NONE
Instructor Door	1 - Yes

Response: **The logo is not needed. The lectern and lectern accessories have been removed from the LOC. Please refer to clarifications number 2 and 3 above.**

LOC responses are due Wednesday, June 26, 2019, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Chris Nix at 601-432-8041 or via email at Chris.Nix@its.ms.gov.

cc: ITS Project File Number 42892

Separate Attachment: Attachment E (42892 Revised UM Johnson Commons Revised AV Equipment and Cost Details.xlsx)